

## **KENDRIYA VIDYALAYA VIKASPURI II SHIFT**

### **DOCUMENTS REQUIRED AT THE TIME OF SUBMISSION OF FORMS**

#### **For Class I,**

1. Certificate of proof of age in the form of a birth certificate issued by the authority competent to register births. This will include certificates from Notified Area Council / Municipality / Municipal Corporation extract about the date of birth from records of Village Panchayat, Military Hospital and service records of Defence personnel
2. A certificate that the child belongs to the Scheduled Caste/Scheduled• Tribe/EWS/OBC (Non-Creamy Layer)/BPL/Differently abled, wherever applicable, issued by the competent authority in concerned State Government/Union Government
3. A certificate from the civil surgeon/rehabilitation centre or any other competent authority defined by the Government of India O.M. No. 36035/5/88/Estt.(sct) dated 4.5.1999 certifying the child to be handicapped, wherever applicable
4. A service certificate showing the number of transfers during the preceding 7 years duly signed and stamped by the head of office bearing the name, designation and other relevant particulars in block letters. A certificate of retirement for uniformed Defence employees.
5. Proof of Residence.
6. Proof of Distance.
7. **Single Girl** child affidavit from **Executive Magistrate**

**8. Copy of Blood Group Report (at the time of admission)**

9. For grandchildren of Hon'ble Member of Parliament and PSU employees a proof of relationship of either of the child's parents with the Hon'ble Member of Parliament or PSU employees would be needed.

10. For grandchildren of KVS employee a proof of relationship would be required

***Note:***

(i) Mere registration will not confer a right to admission.

(ii) Incomplete application forms will normally be rejected.

(iii) Admission secured on the basis of any wrong certificate will be cancelled by the Principal forthwith and no appeal against such action of the Principal shall be entertained.

***Categories for admission***

**I Category** – Employees of Central Govt.

**II Category** - Employees of Central Govt. Autonomous Bodies

**III Category** - Employees of State Govt.

**IV Category** - Employees of State Govt. Autonomous Bodies

**V Category** – Others

***Schedule of Admission***

**Issue of registration forms** – 09.2.15 onwards

**Last Date for registration** - 10.3.15

**Declaration of List & Admissions** – 16.3.15 – 23.3.15

**PRINCIPAL**